Meeting #6 Minutes

**Date:** 09/10/2022 **Time:** 08:59pm **Facilitator:** Zoom – James

## In Attendance

Ida Green Heglund (474615940), James McAuley (45340088) , Adrian Sze Yuen Low (46866259), Ferdi Sungkar (46699484),

## Approval of Minutes

The minutes were read from the October meeting and approved.

## Check What People Completed

Each team member discussed what they complete since the last meeting. A clear task was given after the last studio.

Tasks that were complete:

Ida – Draft Poster

James – Github

Adrian – Medium Fidelity Prototype

Ferdi – Wiki Documentation

## Prepare for Exhibition

Each member was given specific task for the next week. These task will be complete before the Wednesday studio. A clear emphasis on finishing a draft for the exhibition a week before the due date. This is due to the worry about lack of communication.

## Stand Up 10 Reflection

A reflection and summary of stand up 10 was discussed. This allowed the team to find more targeted improvement. The team had previously put more significance on the project idea working rather than applying the techniques learnt in social and mobile computing implemented on the design.

## Task to complete

James – Insert team minutes into the GitHub, low fid testing and medium fid testing

Adrian – Low fidelity testing, medium fidelity prototype draft

Ferdi – Documentation and brochure

Ida – Research team building and team motivation techniques.

## Key Dates

* Design prototype and exhibit 19/10/2022

## Next Meeting

15/10/2022 |10am, Zoom (Link released on Messenger)

*Motion to adjourn was made at 9.49pm and was passed unanimously*